

National Headquarters P.O. Box 145550 Cincinnati, OH 45250-9960 tel 859-441-7300, option 7980 toll free 888-236-8313, option 7980 dav.org

то:	Chapters and Departments
FROM:	Douglas K. Wells, Jr., National Membership Director
DATE:	April 14, 2023
SUBJECT:	Digital Officer Election Report Kits & Submissions

Continuing with the effort to streamline Officer Election Report (OER) processing at DAV National Headquarters, we transitioned from the hardcopy Officer Election Report (OER) Kit to a digital kit. The hardcopy OER kits are no longer available and only digital submissions of the OERs will be accepted.

The digital OER Kit is available on our website at <u>www.dav.org</u> by navigating to: Member Resources  $\rightarrow$  Quick Links  $\rightarrow$  Elected Officer Resources  $\rightarrow$  Officer Election Report Kit. Departments and chapters should submit OERs digitally (.pdf preferred) via email to <u>OfficerReportInfo@dav.org</u>.

We understand that some may not have the proper equipment necessary to submit forms digitally, but most libraries and office supply stores have equipment and resources available for such purposes. Departments are asked to assist chapters with digital submissions, as well, should they need it.

Thank you for your cooperation. Should you have any questions concerning this matter, please do not hesitate to contact me.

Douglas K. Wells, Jr. National Membership Director

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